

DOCUMENTS TO SUBMIT (CNU)

■ List of Documents to Submit

Type	No.	Application Documents	Master's	Doctoral	Research
Documents to complete (Required)	1	(form 1) Application Form	Required	Required	Required
	2	(form 2) Personal Statement	Required	Required	Required
	3	(form 3) Study Plan	Required	Required	
	4	(form 4) Research Proposal (only applicable for research program applicants)			Required
	5	(form 5) ONE Letter of Recommendation	Required	Required	Required
	6	(form 6) Letter of Invitation (issued by the research program university)			Required
	7	(form 7) GKS Applicant Agreement	Required	Required	Required
	8	(form 8) Personal Medical Assessment	Required	Required	Required
	9	(form 9) Consent to Collect and Use Personal Information	Required	Required	Required
Certificates (Required) Must be Apostilled or Consular confirmed	10	Applicant's/Parent(s)' Proof of Citizenship and family relationship Document	Required	Required	Required
	11	Bachelor's Graduation Certificate (or Diploma)	Required	Required	Required
	11'	Bachelor's Degree Transcript	Required	Required	Required
	12	Master's Graduation Certificate (or Diploma)		Required	Required
	12'	Master's Degree Transcript		Required	Required
	13	Doctoral Graduation Certificate (or Diploma) - only applicable for postdoctoral Research program applicants			Required
	13'	Doctoral Degree Transcript - only applicable for postdoctoral Research program applicants			Required
	14	Certificate of Employment - only applicable for. professionals under research program			Required
	15*	Proof of Overseas Korean Document/Proof of Korean Adoptee Document	Optional	Optional	Optional
	16*	Proof of Korean Citizenship Renunciation Document - applicant and his/her parent(s)	Optional	Optional	Optional
	17*	Proof of Korean War Veteran's Descendant	Optional	Optional	Optional
Other documents (Optional)	19	Score report of valid TOPIK (original) or English Proficiency Test (copy)	Optional	Optional	Optional
	20	Awards and other certificates, etc. (copy)	Optional	Optional	Optional
	21	Applicant's Copy of Passport (Strongly recommended to submit)	Optional	Optional	Optional

■ Eligibility

◆ Nationality

- All applicants must hold citizenship of NIIED designated countries that are invited to take part in the GKS program

- Applicants' parents (or legal guardians) must hold citizenship from another country other than Korea. If applicants or their parent hold dual citizenship (one who has both Korean citizenship and citizenship of another country), such applicants are NOT eligible to apply
- Applicants and their parents who had previously held Korean citizenship must submit documentation issued by the Korean government that proves their renunciation of Korean citizenship
- If an applicant's citizenship is changed during the selection process, he or she will be excluded from the evaluation. (Not applicable to R&D and Global Network program)

※ Applicants from all countries around the world can apply to R&D and Global Network program

◆ Grades

- Cumulative Grade Point Average (CGPA) of the entire curriculum from the previous degree program* must meet one of the conditions below;

* For example, previous degree for a doctoral degree program applicant is a master's degree program

① Score percentile should be 80% or above on a 100-point scale or be ranked in the top 20% of one's class

② CGPA must be equal to or above 2.64/4.0, 2.80/4.3, 2.91/4.5 or 3.23/5.0

- Applicants must submit an academic transcript with CGPA or ranking information
- If a transcript does not provide CGPA in any one of the accepted GPA scales (4.0, 4.3, 4.5, 5.0 or 100 point scale), then the applicant must submit a transcript converted into one of the above GPA scales as a supplementary document

◆ Age

- Must be under 40 years of age (born after September 1, 1984)
- Academic professors in one of the Official Development Assistance (ODA) recipients* who are under 45 years of age (born after September 1, 1979) are eligible to apply.

■ Restriction

◆ A person who has graduated from a Korean high school (including international schools) or a Korean university (Undergraduate or Graduate) is NOT eligible to apply

- A person who has graduated from an online curriculum from a Korean high school or a Korean university cannot apply
- A person who is currently in his/her final year at a Korean university cannot apply

◆ A person who has previously received scholarship for a degree program from the Korean government is NOT eligible to apply

- A person who had previously enrolled at a degree program through a Korean government sponsored scholarship program other than the NIIED administered scholarship program cannot apply
- A previous GKS scholar whose scholarship was cancelled after their enrollment cannot apply

- ‘Cancellation of Scholarship’ means a GKS scholar either withdrew from the program or his/her scholarship was forfeited due to cumulative warnings, etc. during their scholarship period
- A previous GKS scholar who had received scholarships from GKS Non-degree program for exchange students CAN apply

- (Exception) Previous GKS scholars who meet all the additional criteria below are eligible to apply
 - CGPA or a score percentile must be 90% or above on a 100-point scale or be ranked in the top 10% of one’s class
 - Must hold TOPIK level 5 or 6

※ Previous GKS scholars can participate in the GKS program once more only in a higher degree program*

* Bachelor’s → Master’s / Master’s → Doctoral or Research / Doctoral → Research

◆ Final successful candidates of the GKS degree program from the past three years who have withdrawn from the program or was disqualified from the program prior to enrollment cannot apply

◆ Duplicate Submission

- Embassy track candidates (including reserve candidates) who passed the first round of selection cannot apply again through a university track
- Embassy track applicants must apply to only one program among General, Overseas Korean, International Reconstruction Talent program
- University track applicants must apply to only one program among General, R-GKS, International Reconstruction Talent, Global Network, R&D and Research program
- University track applicants must apply to only one department per university

※ Duplicate submissions will be disregarded in the evaluation. If found afterwards, scholarship will be cancelled even after the evaluation is completed.

〈 Applicants must check additional restrictions or eligibility set by each university 〉

- **Please check if there is any additional eligibility set by each university/department**
 - All GKS scholars should achieve TOPIK level 3 to proceed to their degree program. However, some university departments may have additional requirements (e.g., TOPIK level 4) for enrollment. Please be mindful of these requirements set by each university/department. If you do not meet these requirements and fail to enroll in the university, your scholarship will be canceled
- **Please check the enrollment period set by each degree university/department**
 - Scholars whose Korean language program is delayed (e.g., return after a leave of absence) must check if their degree program is only available to start at a certain period of time. For example, if a specific department or major only allows students to start their first semester in September, relevant scholars may not be able to enroll in the degree program in March

■ Documentation Requirements

◆ Documents to be submitted

– Application documents

1) **Documents to complete:** forms can be downloaded on the website

Application, Personal Statement, Study Plan, Research Proposal, Letter of Recommendation, Letter of Invitation (Research Program), Applicant Agreement, Personal Medical Assessment, Consent to Collect and Use Personal Information

- **Submission requirements:** All forms must be filled in English or Korean with the applicant's original handwritten signature

※ No need to be apostilled or consular confirmed

2) **Required Certificates**

Graduation certificate, Academic transcript, Proof of citizenship, etc.

– Submission requirements

- Documents written in English or Korean: must be apostilled or consular confirmed
- Documents written in other languages:
 - ① must be submitted together with a certified translation in English or Korean
 - ② Must be apostilled or consular confirmed (either original document or certified translation)

※ If your country belongs to one of the member countries for the Apostille Convention, submit your 'required certificates' with apostille. If not, the consular confirmed must be submitted.

◆ Things to note when submitting application documents

- All documents must be submitted in English or Korean
- One letter of Recommendation* must be prepared and submitted by applicant*
Signed and sealed by your supervisor, dean or professional in the field of your desired study
- If any of the required documents are not submitted or if any of the application forms are submitted without the applicant's signature, his or her application documents may be excluded from the evaluation(not from CNU professors)
- All application materials submitted to CNU will NOT BE RETURNED
- If the department requires additional documents (e.g., portfolio), applicants must submit those materials with other required documents.
- Documents arrived by the deadline only will be accepted. The applicant will be disqualified if the documents do not arrive within the deadline for any reason, and the applicant is responsible for the incident in the document delivery process.

◆ Items to Note when filling out the Application Form

- Applicants must put the **official name of the university/department** they are applying to
- ※ Applicants can only apply among the universities and departments listed in the “Available Departments (CNU)” file. If an incorrect department is written on an application, such application may be disqualified during evaluations
- **Applicant’s English name MUST match the name on their passport**
- ※ Any discrepancy in applicant’s name (family, given, middle name) will cause a delay in visa processing
- Applicants must check the **completeness** and **authenticity** of all application documents
- **Application documents must be submitted in the order of the “Application Checklist.” which itself should be the front cover of each set of application documents. Please number and label each document on the top right corner**

(e.g.)	11. Bachelor’s Graduation Certificate (Consular confirmed)
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- **All documents should be submitted as A4 sized (or letter sized)**
- ※ If a document is smaller than A4 sized (or letter sized) document, attach it on a blank A4 sized paper. If a document is larger than a A4 size paper, fold the document into A4 size

◆ Requirements for each submitted document

Documents to Submit	Submission Requirement
Proof of Citizenship and Family Relationship	<ul style="list-style-type: none"> - Official certificates such as birth certificate or family register issued by a government that proves ① family relationship between an applicant and his/her parents and ② their citizenship status <ul style="list-style-type: none"> • If one cannot submit necessary documents due to an absence of their parent(s) – e.g., divorced or deceased – please provide additional documents (e.g., divorce certificate or death certificate) that explains the reason for not submitting their proof of citizenship - If applicants’ or their parents’ citizenship information is not indicated in the above documents, then submit valid passport copies (do not need to be apostilled or consular confirmed) as supplementary documents <ul style="list-style-type: none"> • Ethnic group, birth place, or current residency in the submitted documents are not accepted as a proof of citizenship • If passport is not available, please submit other government issued document

Documents to Submit	Submission Requirement
	<p>(need to be apostilled or consular confirmed) or a copy of an ID card that clearly indicates citizenship information (does not need to be apostilled or consular confirmed) as a supplementary document</p> <p>※ If supplementary documents submitted in addition to a birth certificate or a family register are not reliable, such application may be put at a disadvantage during evaluation</p>
Certificate of Graduation	<p>- Submit a graduation certificate, degree certificate or a diploma that indicates the date of graduation (or degree acquisition date).</p> <p>- Applicants who are expected to graduate by July 31st, 2024 can also apply for the program with a certificate of expected graduation.</p> <p>- Must submit a certificate officially issued by the university of previous degree program (latest degree certificate is mandatory and others are optional)</p>
Academic Transcript	<p>- Submit an academic transcript officially issued by the university of your previous degree</p> <p>- Applicants who are expected to graduate by July 31st, 2024 can also apply for the program with a certificate of expected graduation.</p> <p>- If the CGPA is not indicated in one of the acknowledged GPA scales (4.0, 4.3, 4.5, 5.0 or 100 point scale), submit a transcript converted into one of the above GPA scales as a supplementary document</p> <ul style="list-style-type: none"> • A converted transcript is only valid when the relevant university officially confirmed the document (this supplementary document does not need to be apostilled or consular confirmed, but should be submitted as the original copy with university's authentication) • A transcript converted with a conversion tool such as scholaro.com or wes.org is only acceptable when the relevant university officially confirms the document (does not need to be apostilled or consular confirmed, but should be authenticated by the university) <p>※ Application without a converted transcript is not acceptable.</p> <p>- Transcript indicated with a CGPA for the entire academic curriculum will be accepted even if it does not have GPA per semester/year</p> <ul style="list-style-type: none"> • In such case, please put CGPA only and leave the GPA section empty in the application form <p>※ Academic transcript without a CGPA or without ranking information is not acceptable..</p> <p>- For students who have transferred universities, If the transcript does not include the</p>

Documents to Submit	Submission Requirement
	grades of the previous semester(s), submit an academic record of the previous university as a supplementary document (need to be apostilled or consular confirmed)
Proof of Overseas Korean or Adoptee	- Submit supporting documents such as family register or birth certificate that proves family relationship between an applicant and his/her lineal ascendant
Proof of Korean Citizenship Renunciation	- Submit supporting document issued by the Korean government that indicates details on the definite loss of Korean citizenship and its date. An application or a receipt for renunciation of Korean citizenship is not accepted
Proof of Korean War Veteran's Descendant	<ul style="list-style-type: none"> - Certificate that are officially issued by the government that certifies the lineal ascendant of an applicant was a veteran who participated in the Korean War as a foreign military - Submit supporting documents such as family register or birth certificate that proves family relationship between an applicant and his/her lineal ascendant
Score Report of Korean or English Proficiency Test (Optional)	<ul style="list-style-type: none"> - Korean: TOPIK <ul style="list-style-type: none"> • TOPIK certificates from the 81st to the 93rd exam will be recognized as valid certificates • Submit an original printed copy of TOPIK score report from the official website (topik.go.kr) - English: TOEFL, IELTS (the expiration date of the certificate must be February 29, 2024 or later) <ul style="list-style-type: none"> • Submit an original printed copy of the test score report from the official website
Other Materials (Optional)	- Submit materials such as an award that can prove the applicant's activities described in the personal statement and study plan. Submit in photocopied documents. (Do not need to be apostilled or consular confirmed)
Passport Copy	<p>- Strongly recommended to submit</p> <ul style="list-style-type: none"> - Submit a passport copy as a supplementary document if the proof of citizenship (family register, birth certificate, etc.) does not clearly indicate citizenship information

< Items to Note on Apostille (or Consular Confirmation) >

- Required Certificates (refer to ‘List of Documents to Submit’ section) must be apostilled (or consular confirmed).
 - If your document is unable to be re-issued, please keep the original and obtain an apostille (or consular confirmation) on a notarized copy.
 - Simple photocopies or notarized copies of the apostilled (or consular confirmed) documents are NOT accepted. However, a certified true copy (등본 인증) issued by a Korean embassy or a certified true copy issued by a government agency that initially issued the original apostille document are accepted.
- ※ If the document cannot be apostilled or consular confirmed (e.g., because the type of document is not subject to apostille), applicants must obtain a certified true copy (등본 인증) from the apostille issuing government authority or from the Korean embassy on a notarized copy. If the authenticity of the submitted document is unclear, such application may be put at a disadvantage during evaluation.
- If an applicant graduated from a third country, he or she may obtain a consular confirmation from the Korean embassy of the relevant country for the graduation certificate and academic transcript.
 - Required certificates that are issued in digital format must also be apostilled (or consular confirmed).
 - If there is an expiration date on an apostilled or consular confirmed document, the validity of the document will be judged based on the date indicated on the authentication. If there is no specific date indicated, the document will be accepted if it was submitted within 2 years from the date of authentication.

2024 GKS-G APPLICATION FAQs

Nationality 국적

Q. Should I submit my parents' passport copy?

A. It is necessary to submit an official document (i.e., applicant's birth certificate or family register) that proves you and your parents' relationship. If the document does not include you and your parents' citizenship information, then you should submit additional documents (i.e., passport copy or other government issued document that indicates citizenship information) for proof of citizenship. Please note that a birth place or ethnic group information on a birth certificate or current residency in the submitted documents will not be accepted as a proof of citizenship.

부모님의 여권 사본을 반드시 제출해야 하나요?

지원자와 부모님 간 가족관계를 증명할 수 있는 지원자의 출생증명서 혹은 가족관계증명서와 같은 공식 문서는 반드시 제출해야 합니다. 해당 서류에 국적 정보가 포함되어 있지 않다면 지원자/부모님의 국적을 증빙할 수 있는 자료(국적 정보가 명시되어 있는 여권 사본 혹은 기타 정부발급 문서)를 추가로 제출해야 합니다. 출생증명서 상의 출생지나 민족 정보, 혹은 제출 서류 상의 현재 거주지 정보는 국적 증빙 자료로 인정되지 않음을 유의해 주시기 바랍니다.

Q. My father has deceased long time ago, and I cannot provide his proof of citizenship.

A. If you are not able to issue your parent(s)' proof of citizenship due to your parent(s)' absence (e.g., divorced, deceased, etc.), then please provide supplementary documents that explains the reason for not submitting their proof of citizenship. (e.g., divorce certificate or death certificate).

오래 전 돌아가신 아버지의 국적 증빙자료를 발급받기가 어려운 상황입니다.

부모님의 부재(예. 이혼, 사망 등)로 부모님의 국적 증빙 문서 제출이 어려운 경우에는 이혼증명서, 사망증명서 등의 추가 자료를 제출하셔서 국적 증빙을 제출하지 못하는 사유를 설명해 주시기 바랍니다.

Q. My parents and I hold different citizenship. Am I eligible to apply for the program?

A. Yes you may. As long as you and your parent(s) do not hold Korean citizenship, and if you have a citizenship of the country that is invited to the GKS degree program, you are eligible to apply.

저와 부모님은 서로 다른 국적을 소지하고 있는데 이 경우에도 프로그램 지원이 가능한가요?

네 가능합니다. 지원자와 부모님 모두 한국 국적을 소지하고 있지 않고, 지원자가 초청국 국적자라면 프로그램 지원이 가능합니다.

Degree 학력

Q. I am expected to graduate from my degree program in March 2024. Am I eligible to apply for this program?

A. Yes. Applicants who are expected to graduate by July 31st, 2024 can also apply for the program with a certificate of expected graduation. Such applicants must submit their official graduation certificate (or diploma) and final academic transcript to GKS Center, NIIED by July 31st, 2024. Failure to do so will result in the cancellation of your acceptance.

2024 년 3 월 졸업예정입니다. 프로그램 지원이 가능한가요?

가능합니다. 지원자들은 지원 시점에 이미 직전 학위를 취득하여 공식적으로 졸업을 완료한 상태이거나, 2024 년 7 월 31 일까지 공식 졸업(학위) 증명서를 제출할 수 있어야 합니다. 인정 가능한 학위 취득(또는 졸업) 기준일은 2024 년 7 월 31 일입니다. 졸업예정자는 2024 년 7 월 31 일까지 반드시 최종 성적증명서와 졸업증명서를 제출하여야 하며, 제출하지 않을 경우 합격이 취소됩니다.

Q. It takes one year in my country to get a diploma after my graduation. Can I apply with my provisional graduation certificate (or provisional degree certificate)?

A. No. Only an official (final) graduation certificate, degree certificate or diploma is acceptable. The graduation certificate must clearly indicate the date (or at least the month)

of official graduation. Provisional certificate are not accepted as a graduation certificate in the GKS degree program even if it is acknowledged as an official graduation certificate in your own country.

우리나라에서는 졸업을 하였더라도 임시증명서만 발급해주고 공식 학위증명서는 1 년 후에 발급이 됩니다. 임시증명서로 지원이 가능할까요?

불가능합니다. 공식(최종) 졸업증명서, 학위증명서 혹은 학위증만 인정됩니다. 졸업증명에는 공식 졸업일(적어도 졸업월)이 명확히 표기되어 있어야 합니다. 임시증명서는 본국에서 해당 서류가 공식 졸업증명서로 인정된다고 하더라도 본 프로그램에서는 졸업증명서로 인정되지 않습니다.

Q. I have a master's degree. Can I apply for a master's degree program in a different major? Which degree certificate should I submit?

A. You can apply for a master's program while holding another master's degree. If you are applying to a master's degree program, you should submit a degree certificate and academic transcript of your bachelor's degree. In this case, your CGPA of your bachelor's degree should meet the grade requirement in the application guidelines. Providing your master's degree certificate and academic transcript is optional.

저는 이미 석사 학위를 가지고 있습니다. 다른 학과의 석사 학위 프로그램에 다시 지원할 수 있을까요? 이 경우, 어떤 학위증명을 제출해야 할까요?

이미 석사 학위를 소지한 사람도 GKS 석사 학위 프로그램에 지원할 수 있습니다. 석사학위 프로그램에 지원하는 지원자는 학사학위 증명서와 학사성적을 제출해야 하고, 학사학위의 성적이 모집요강의 자격 요건에 맞아야 합니다. 석사 학위 증명과 석사 성적은 원하시는 경우 참고용으로 제출하실 수 있습니다.

Q. I am currently in my master's degree program at a university in Korea. Am I eligible to apply for the master's degree program at another university?

A. If you have graduated from a Korean high school or a Korean university, or if are currently enrolled in the final year of your degree curriculum (or if you are about to obtain a degree)

at a Korean University, you cannot apply for the GKS degree program. If you are not near the graduation, you may apply for the program. However, if you are selected as our GKS scholar, you must drop out of the Korean university you are currently enrolled at and start the degree program under GKS as a first year. Transfer credits from your previous university will not be accepted. Applicants who are residing in Korea may need to return to their own country in order to issue a new visa for their Korean language program/degree program. In this case, their entry airfare will not be provided.

한국 대학에서 석사 과정 중인 학생입니다. GKS 석사 과정에 다시 지원할 수 있습니까?

한국 고등학교 혹은 대학교를 졸업했거나 마지막 학년에 재학 중인 (한국에서 학위를 취득 예정인) 학생들은 지원할 수 없습니다. 졸업을 앞두고 있지 않다면 프로그램에 지원할 수 있으나 GKS 장학생으로 선발될 경우, 기존에 다니고 있던 한국에서의 학위 과정은 모두 포기하고 1 학년부터 새로 학위 과정을 시작해야 합니다. 기존에 이수한 학점은 인정되지 않습니다. 한국 거주 중인 지원자는 어학연수/학위 비자의 재발급을 위해 다시 본국으로 돌아가야 할 수도 있으며, 이 경우에는 입국 항공료가 지원되지 않습니다.

Grades 성적

Q. The grades in my transcript are different from the GPA scales in the guidelines. How should I submit my CGPA? Can I use the scores I converted from a grade conversion website?

A. If your grades do not belong to any of the GPA scales we accept (4.0, 4.3, 4.5, 5.0 or 100 point scale), you must submit a converted grade confirmed by the university. If applicants convert their grades through a grade conversion tool such as scholaro.com, the converted CGPA must be officially acknowledged by the relevant university. Please submit an official certificate or at least a testimonial issued by your university that confirms the converted CGPA. This supplementary document does not need to be apostilled or consular confirmed but must be submitted in an original document with the university's authentication. The screening committee will determine whether your CGPA is eligible for the program or not based on the information you provide.

제 성적은 모집요강에서 인정하는 GPA 와 체계가 다릅니다. 제 종합평균평점을 어떻게 기입해야 하나요? 성적변환사이트에서 변환한 성적을 사용해도 될까요?

모집요강에서 인정하는 성적 체계(4.0, 4.3, 4.5, 5.0 혹은 백분율 만점)가 아닌 경우, 출신 대학으로부터 확인 받은 변환성적을 추가로 제출해야 합니다. Scholaro.com 과 같은 성적변환 서비스를 이용하여 성적을 변환하였다면, 출신대학에서 변환성적을 인정한다는 확인을 해주어야 합니다. 변환 점수를 인정하는 증명서(혹은 성명서)를 대학으로부터 발급받아 제출해 주시기 바랍니다. 이 추가 증명서(혹은 성명서)는 아포스티유나 영사확인을 받을 필요는 없지만 대학의 관인이 찍힌 원본 서류로 제출해야 합니다. 제출된 자료들을 토대로 심사위원회에서 해당 성적이 성적 요건에 부합하는지를 심사하게 됩니다.

Q. My CGPA is below 80%. Am I not eligible to apply for the program?

A. You are eligible to apply if you are ranked within the top 20% of your class even if your score percentile is below 80%. Along with your original transcript, please submit an official certificate or a letter from your university that your grade stands within the top 20% of your class.

제 종합평균평점 성적은 80% 이하입니다. 프로그램 지원은 불가능한가요?

백분율 환산 점수가 80% 이하라고 하더라도 석차 상위 20% 이내에 해당한다면 지원 자격은 갖추게 됩니다.

출신 대학으로부터 지원자가 석차 상위 20% 이내에 해당한다는 증명서나 공식 레터를 발급받아 원 성적표와 함께 제출해주시기 바랍니다.

**Q. My academic transcript only indicates CGPA and does not offer GPA by semester.
What should I put in the application form?**

A. If your transcript does not provide GPA of each semester/year, you do not need to fill in the box for each semester/year. However, you must put your CGPA AND a score percentile of the entire degree curriculum. If your transcript does not provide a score percentile, refer to Appendix "GPA Conversion Table" to convert your CGPA into a 100 point scale.

**제 성적표에는 종합평균평점만 적혀 있고 성적이 학기별/학년별로 구분되어 있지 않습니다.
지원서 성적란을 어떻게 작성해야 하나요?**

성적표에 학기/학년별 성적이 구분되어 있지 않다면 지원서의 학기/학년별 성적란은 공란으로 두시면 됩니다. 다만, 직전 학위과정 전체 기간의 종합평균평점은 기입해야 하며, 특히 백분율 환산 점수는 반드시 기입하셔야 합니다. 성적표 상에 백분율 환산 점수가 나와있지 않다면, 모집요강 부록의 'GPA 환산표'를 참고하셔서 작성해주시기 바랍니다.

Q. I am applying for a doctoral degree program. Should I also submit a CGPA of my bachelor's degree?

A. Applicants for a doctoral degree program should put a CGPA of their previous degree (master's degree) on the application form. Doctoral degree program applicants should submit the graduation certificate and official academic transcript of both bachelor's and master's degree. The CGPA required in the application is of the master's degree.

박사 과정에 지원하려고 합니다. 학사 과정의 종합평균평점도 제출해야 하나요?

박사 과정 지원자는 지원서에 직전 학위(석사과정)의 종합평균평점만 기재하면 됩니다. 박사 과정 지원자들은 학사와 석사의 졸업증명 및 성적증명을 모두 제출해야 하지만, 지원서의 성적란에는 석사 과정 성적만 기입합니다.

Q. I transferred to my university, but the official academic transcript issued by my university does not indicate the GPA of my previous university. How should I submit my academic record?

A. Please submit an official academic transcript issued by the university you graduated from. If the transcript does not indicate your grades of the entire degree curriculum, please submit your academic records of the previous university as a supplementary document as a reference material. The CGPA required in the application should be the one shown on the official academic transcript from the university you have graduated from.

저는 편입을 했는데, 졸업한 대학에서 발급한 성적증명서에는 편입 전 학교의 성적이 나와있지 않습니다. 성적 증명을 어떻게 제출해야 하나요?

졸업한 대학에서 발급 받은 공식 성적증명서를 제출해 주시기 바랍니다. 해당 증명서에 학위과정 전 기간 동안의 성적이 표기되어 있지 않다면, 편입 전 대학에서 받은 성적 자료를

보충자료로 추가 제출해주시기 바랍니다. 지원서의 성적란에는 졸업한 대학에서 발급한 성적증명서 상의 점수를 그대로 기입합니다.

Other Eligibility 기타 자격 요건

Q. I meet all the application requirements listed in the application guideline. Does this mean that I am qualified to apply to all GKS partner universities?

A. Not necessarily. The application requirements we have indicated in the application guideline are the minimum requirements to apply for the GKS program. Some universities and departments may have additional requirements such as certain level of language proficiency. Therefore, we ask all prospective applicants to check the "University information" files posted with the application guideline to find required qualifications set by each university/department. If a university requests additional material (e.g., portfolio) beyond NIIED's required documents, you should submit those materials directly to the university.

모집요강에 나온 기본 지원자격 요건을 모두 갖추었다면 모든 GKS 수학대학에 지원 가능합니까?

반드시 그렇지만은 않습니다. 모집요강에서 안내한 지원 자격요건은 GKS 장학프로그램에서 요구하는 최소한의 지원자격 요건입니다. 특정 대학이나 학과의 경우, 별도의 어학성적 등 추가 자격을 요구하는 경우도 있으므로, 반드시 모집요강과 함께 게재된 "University Information" 파일을 통해 본인이 지원하고자 하는 대학 a 및 학과의 지원 자격요건을 확인하신 후 지원하시기 바랍니다. 또한 국립국제교육원이 요구한 제출 서류 목록 외에, 지원하려는 대학에서 포트폴리오 등 추가 서류를 요구하는 경우에는 해당 자료들을 대학으로 별도 제출해 주시기 바랍니다.

Q. I am currently living in Korea. Can I apply for this program?

A. Yes, you may apply for the program while residing in a different country. Applicants must apply either through a Korean embassy where they hold citizenship (embassy track) or through a Korean university (university track). Embassy track applicants who are applying from a third country must check the method of application submission or interview process with the embassy.

Successful candidates who are currently residing in Korea or enter Korea from a third country will not be provided with the entry airfare. Please be noted that it may take more time and effort to obtain necessary authentications (apostille, consular confirmation, certified translation, etc.) on required documents from abroad.

저는 현재 한국에 살고 있습니다. 이 프로그램에 지원할 수 있습니까?

네, 제 3 국에서 체류 중이라도 프로그램에 지원할 수 있습니다. 모든 지원자들은 국적 국가의 한국 대사관을 통해 지원하거나(공관 전형) 한국 내 대학으로 지원(대학 전형)할 수 있습니다. 제 3 국에서 지원하는 공관전형 지원자들은 서류 접수나 면접 방식 등에 관해 대사관과 확인해 주시기 바랍니다.

현재 한국 거주 중이거나 제 3 국에서 입국하는 합격자들은 입국 항공료 지원 대상에서 제외됩니다. 제 3 국에서 지원하는 지원자들은 필수제출 서류들의 공증(아포스티유, 영사확인, 번역공증 등)을 위해 더 많은 시간과 노력이 필요할 수 있습니다.

<Application Submission 지원서류 제출>

Apostille or Consular Confirmation 아포스티유 및 영사 확인

Q. For the legalization on "Required certificates", can I choose between apostille or consular confirmation?

A. Countries that have joined the Apostille Convention, can only issue an apostille. For the rest of the countries, you should obtain consular confirmation from the Korean embassy/consulate in your country. If your country does not belong to the Apostille Convention or if the document cannot be apostilled, please obtain a consular confirmation from the Korean embassy /consulate.

필수제출 서류에 필요한 확인으로 아포스티유 혹은 영사확인 중 하나를 선택할 수 있습니까?

아포스티유 협약 가입국은 아포스티유 발급만 가능합니다. 아포스티유 협약에 가입되지 않은 국가의 지원자들은 필수 제출 서류에 한국 공관의 영사확인을 받아야 합니다. 본인의 국가가 아포스티유 협약에 가입되어 있지 않거나 해당 서류에 아포스티유 발급이 불가능한 경우에는 한국 대사관이나 영사관에서 영사확인을 받아 제출해 주시기 바랍니다.

Q. Can I submit an original degree certificate and academic transcript without apostille/consular confirmation?

A. The "Required certificates" must be submitted with an apostille or consular confirmation. Original documents without additional authentication, notarized documents certified by only a notary public, or certified documents confirmed by the other government agencies will not be accepted. (Exception: certificate issued by Korean government or institutions should be submitted in their original version without additional authentication.)

아포스티유/영사확인 없이 학위증명과 성적증명서 원본을 제출할 수는 없나요?

"필수제출 서류"로 분류된 증명서들은 반드시 아포스티유 혹은 영사확인을 받아 제출해야 합니다. 원본 그대로 제출하거나, 일반 공증만 받아 제출하거나, 기타 정부기관의 확인만 받아 제출된 서류는 인정하지 않습니다. (예외: 한국 정부나 기관에서 발급한 증명서류들은 발급 받은 원본 그대로 제출)

Q. I obtained an apostille on my graduation certificate in the past. Can I submit a copy of this document?

A. It will not be accepted as the document will be considered as a simple photocopy. It does not matter whether it is photocopied in color or black and white. Your document will be accepted only if the government agency that initially issued the apostille issues a certified true copy or if you obtain a certified true copy (등본인증) of your document from a Korean embassy.

저는 예전에 졸업증명서에 아포스티유를 받아 놓았습니다. 이 문서의 사본을 제출해도 될까요?

이는 단순복사본으로 간주되어 인정되지 않습니다. 사본이 컬러인지 흑백인지 여부는 중요하지 않습니다. 해당 아포스티유 서류를 발급해준 기관에서 원본대조필된 서류를 받아 제출하거나 한국 대사관으로부터 "등본 인증"을 받아 제출하는 경우에만 인정됩니다.

Q. How should I submit the documents with translation?

A. All application documents that are not written in Korean or English must be accompanied with a certified translation. For "Required certificates", apostille or consular confirmation is only required either on original documents or on certified translations. If the document is written in both languages (original language and English), it does not need to be translated again.

번역된 서류를 제출하는 방법에 대해 알려주세요.

한국어나 영어로 작성되지 않은 모든 서류들은 번역공증본을 추가로 함께 제출해야 합니다. "필수제출서류"의 경우 원본 혹은 번역공증본 둘 중 하나에만 아포스티유/영사확인을 받아 제출하면 됩니다. 현지어와 영어가 병기되어 있는 서류는 별도로 번역공증을 받을 필요가 없습니다.

Q. I will submit my original graduation certificate with an apostille but it cannot be re-issued any more. Can it be returned?

A. All application materials submitted to NIIED WILL NOT BE RETURNED IN ANY CASE. Please obtain an apostille or consular confirmation on a certified copy. If you do not pass the first round of selection, the embassy/university may (or may not) return your documents based on their policy.

Please note that the graduation certificate submitted at the time of application will only be used for the selection procedure. Therefore, selected GKS scholars should prepare additional graduation certificates with an apostille/consular confirmation so they can submit it to different institutions to apply for a visa (embassy), to apply for a standard admission letter (university), or to change visa type (Korean immigration office) in the future.

지원 당시 재발급이 불가능한 원본 졸업증명서를 제출했는데, 돌려받을 수 있을까요?

국립국제교육원으로 제출된 모든 지원서류는 어떤 경우에도 반환되지 않습니다. 서류 재발급이 불가능한 경우에는 공증사본에 아포스티유 혹은 영사확인을 받아 제출해 주시기 바랍니다. 1차 심사에서 탈락한 지원자들의 지원서류는 1차 심사기관(공관/대학)의 규정에 따라 반환이 가능할 수도 있습니다.

지원 당시 제출하는 졸업증명서는 선발 심사를 위한 자료로만 활용됩니다. 그렇기 때문에 선발된 장학생들은 비자 발급 신청이나(대사관) 대학의 입학허가서 발급 신청(대학), 추후

한국에서의 체류자격 변경을(한국 출입국사무소) 위해 각 기관에 아포스티유/영사확인 받은 졸업증명서를 추가로 제출할 수 있도록 준비해야 합니다.

Q. I am curious about the validity of the authenticated documents. Can I submit my graduation certificate that was apostilled last year?

A. If there is an expiration date on an apostilled or consular confirmed document, the validity of the document will be judged based on the date indicated on the authentication. If there is no specific date indicated, the document will be accepted if it was submitted within 2 years from the date of authentication.

공증받는 서류들의 유효기간에 대해 궁금합니다. 작년에 발급 받은 아포스티유 졸업증명 서류를 제출해도 될까요?

아포스티유 확인 또는 영사 확인 서류의 유효기간은 서류에 기재된 공증 유효 기간으로 하되, 기재되어 있지 않은 경우 발급일 기준 2년 이내의 서류를 인정합니다.

Q. I have graduated from another country. Therefore, I cannot obtain an apostille on my certificates from my government or apply for a consular confirmation from the Korean embassy in my country. How should I submit my graduation certificate and academic transcript that were issued from another country?

A. If your documents were issued from the university or from a government abroad, you should obtain an apostille if the relevant country is a member of the Apostille Convention. If you are not able to obtain an apostille from abroad, please check if you can obtain a consular confirmation from the embassy/consulate of the relevant country.

저는 다른 나라에서 학위를 취득했기 때문에 증명서류에 우리나라에서 아포스티유나 영사확인을 받을 수 없습니다. 해외에서 발급 받은 학위/성적 증명서류를 어떻게 제출해야 하나요?

해외 정부기관이나 대학에서 발급한 서류들은 해당 국가가 아포스티유 협약국에 속하는 경우에는 아포스티유를 받아 제출해야 합니다. 만약 해외에서 아포스티유 발급이 어렵다면,

자국에 소재한 해당 국가의 대사관/영사관에서 영사확인을 받을 수 있는지 알아보시기 바랍니다.

Recommendation Letter 추천서

Q. Who should I obtain my recommendation letter from?

A. We recommend you receive your recommendation letter from someone who can provide thorough assessment of your academic abilities such as a professor or a dean of the department at your previous university. The recommendation letter should be dated within a year from the last date of the application deadline. Applicants who prepared their recommendation letter in advance may use the previous year's (2023) recommendation letter form. Only one recommendation letter is required, but applicants may submit up to two recommendation letters if necessary.

추천서는 누구에게 받아야 하나요?

지원자의 수학 능력을 자세히 평가할 수 있는 출신 대학의 교수님 또는 학과장님 등으로부터 추천서를 받는 것을 권장합니다. 추천서는 지원서류 제출마감일을 기준으로 1 년 이내에 작성된 것이어야 합니다. 미리 추천서를 준비한 지원자들은 작년(2023 년) 추천서 양식을 제출해도 괜찮습니다. 추천서는 하나만 제출하는 것이 원칙이나, 필요하다면 최대 두 개까지 제출할 수 있습니다.

Certificate of Language Proficiency 공인언어성적

Q. Must I submit the certificates of language proficiency (English or Korean)?

A. The certificate of English proficiency (TOEFL, IELTS) or Korean proficiency (TOPIK) is optional, which means you may apply for GKS without it. However, some universities or departments may request applicants with certain level of language proficiency. It is helpful to provide supporting documentation that proves your abilities, including language skills.

A proof that English was used as a medium of instruction cannot be a substitute for an English proficiency test certificate.

공인 언어능력시험 증명서(영어, 한국어)는 반드시 제출해야 하나요?

공인 영어능력시험 성적(TOEFL, IELTS)과 한국어능력시험 성적(TOPIK)은 GKS 지원에 필요한 필수제출 서류가 아니므로 언어능력시험 성적이 없어도 지원이 가능합니다. 다만, 일부 대학이나 학과에서는 일정 점수 이상의 언어능력을 요구할 수 있습니다. 어학능력을 포함하여 본인의 능력을 증명하는 서류를 제출하는 것은 선발에 도움이 될 수 있습니다.

졸업한 과정이 영어로 진행되었다는 증명은 영어공인성적으로 대체할 수 없습니다.

Other Document Submission Inquiries 기타 서류제출 관련 문의

Q. Should I include a detailed research proposal in the Study Plan?

A. Yes. You must at least describe the general direction and outlines of your study plans, if not in full detail. Please elaborate on your study objectives in Korea, tangible plans during and after you complete the degree program.

학업 계획서(Study Plan)에 구체적인 학업계획을 포함해야 하나요?

예, 구체적인 학업계획은 아니더라도 전체적인 학업계획은 제시해야 합니다. 한국에서의 학업 목표와 계획, 그리고 학업 후 계획 등을 제시하면 됩니다.

Q. I am planning to apply through a university track. Can I submit my application to multiple universities?

A. University track applicants can only apply to one university and one department. If an applicant is found to have applied to more than two universities, his/her application document will be excluded from the next round of evaluation. Even after the announcement of qualified applicants, scholarships may be cancelled.

Embassy track applicants whose application have not passed the first round may apply to a university track once more. However, applicants cannot apply for both tracks at once.

대학전형으로 지원할 예정입니다. 여러 곳의 대학으로 지원서를 접수해도 되나요?

대학 전형 지원자들은 오직 하나의 대학과 하나의 학과로만 지원할 수 있습니다. 복수의 대학에 지원한 사실이 확인되면 1 차 심사에서 선발되었더라도 2 차 심사 대상에서 제외됩니다. 합격이 되더라도 복수 지원 사실이 추후 발견된다면 합격이 취소됩니다.

공관전형의 1 차 심사에서 불합격한 지원자는 대학전형으로 재지원이 가능합니다. 그러나 동시에 공관, 대학전형으로 중복 지원할 수는 없습니다.

Q. My name on my birth certificate is different from the one on my graduation certificate. What should I do when the names are different on the documents?

A. Applicant must apply with the name on their passport. If the name on your passport is different from other documents, please provide a supplementary document issued by your government that explains the discrepancy.

출생증명서의 제 이름은 졸업증명서에 적힌 이름과 조금 다릅니다. 서류 간 이름이 서로 다른 경우에는 어떻게 해야 하나요?

지원자들은 여권 상 이름으로 지원해야 합니다. 제출 서류에 적힌 이름과 여권 이름이 서로 다른 경우에는 이름이 서로 다른 이유를 설명할 수 있는 정부발급 서류를 추가로 제출해 주시기 바랍니다.